

Date: January 1, 2012

To: Registered & Unregistered Plumbers of Ashtabula County

From: Robert Wollschleger, Certified Plumbing Inspector

RE: Plumbing Registration Requirements

This is a reminder that all plumbers who intend to engage in plumbing activities for profit, gain or economic inducement of any kind within the Ashtabula County Health District are required to register with the Ashtabula County Board of Health by January 1st each year.

You may complete the on line application and return it to this office with your check for \$100.00. You must also include a copy of your State of Ohio Plumber's license. You may also mail it in or come into our office. Failure to submit a copy of your State of Ohio Contractor's license will result in the rejection of your plumber's registration application.

Make \$100.00 check payable to: **ASHTABULA COUNTY HEALTH DEPARTMENT**

A returned check fee will be charged by the Treasurer's Office per ORC Rule-321.48 for any returned Checks.

Important Notice: Ashtabula County Registration

An **Ohio State Plumbers License** has been required of all plumbers seeking a plumbing registration from the Ashtabula County Health Department since July 1, 2007.

NOTE #1: As of January 1, 2008 all plumbers or plumbing contractors registering in Ashtabula County will have to submit a copy of their Ohio State Contractor License in order to be registered. This includes all commercial, residential and repair applicants. A copy of a state issued contractor license is required for all registrations. Make sure when registering for the current year 2012 that you include a copy of your current state license. If you are a certified Ohio State Backflow tester, make sure you include a copy of your current backflow license so you can be added to our water purveyors tester's list. Our water purveyors will only accept backflow reports of testers who are registered with the Ashtabula County Health Department.

Plumbing Permits:

All residential plumbing permits are only issued between the hours of 8:00 am to 9:30 am Monday thru Friday. Plumbing contractors are required to submit an isometric drawing for all residential permits.

NOTE #2: all drawings are to include all basement, slab or crawl space depictions along with all first or second story waste and venting marked with appropriate sizes to all fixtures. Also, please include the written type of venting system that will be used for all fixture venting systems. A floor plan or a set of blueprints of the home will be required to receive a plumbing permit. The full homeowners name, current address, telephone number, township, village or city location, and site location must also be submitted to the Ashtabula County Health Department.

NOTE #3: Make sure that all requests for plumbing permit applications have a copy of the zoning permit, a sewer tie-in permit / or a sewage disposal approval on file at our office. Without sewage disposal approval, a plumbing permit cannot be issued.

