

FACT SHEET

Household Sewage Treatment Rules

SEWAGE SYSTEM INSTALLERS

Sewage Treatment Rules Chapter 29-04

This rule identified the responsibilities of persons engaging in activities related to the installation of Sewage Treatment Systems (STS).

Definitions:

~ **“Registrant”** means a designated partner, officer, or other responsible full-time employee who shall be the company’s representative.

~ **“Direct supervision”** means that a registrant instructs and controls the person who performs labor and is claimed to be supervised; the registrant is responsible for the actions of that person and is responsibly available if and when needed, even though the registrant may not be physically present at the site.

~ **“Aggrieved party”** means the local board of health where work was performed, property owner or the agent of the property owner who contracts with an installer, service provider, or septage hauler and whose STS is not installed, altered, serviced, maintained or abandoned in compliance with the provisions of the rules.

REGISTRATION REQUIREMENTS

1. Annual application for local registration must be submitted to each Health District where you do business.
2. Registration fee required in each Health District where you do business.
3. Verification of successful passage of the ODH testing requirements.
4. Proof of Ashtabula County General Health District surety bond for \$25,000.
5. Registration is not required of any person who performs labor or services under the direct supervision of the registrant.
6. Registration shall not be transferable and expires annually on December 31st.
7. A registrant must maintain and submit to the Health District complete and accurate

BONDING REQUIREMENTS

Surety Bonds must provide coverage for all work performed on an STS in Ashtabula County on a bond agreement form provided by the Ashtabula County General Health District.

Surety Bonds:

- Establish a contractual relationship between the principal and the surety, and must be executed by the applicant as the principal and a surety company authorized to do business in Lake County.
- Benefit any aggrieved party for damages incurred as a result of a violation of the rule requirements.
- Shall be issued to provide coverage for the calendar year of the registration application for any work performed in Ashtabula County.
- Must be submitted by the registrant to each local health district where a registration is desired. The surety company shall give thirty days written notice to the Health District prior to the effective date of cancellation.

Any person who alleges to be an aggrieved party shall give written notification to the surety and the Board of Health, and the installer, service provider, or septage hauler as applicable within one year of the date of completion of the work on the STS. The Board of Health may conduct an investigation as necessary to determine if a violation of this chapter has occurred.

Household Sewage Disposal Rules

COMPETENCY

Chapter 29-04.1

In addition to compliance with the general registration requirements, an installer shall demonstrate competency through on the following mechanisms:

- Achieve and maintain status as an installer qualified (IQ) contractor through the Ohio Onsite Wastewater Association (OOWA); or
- Achieve and maintain status as a certified installer on Onsite Wastewater Treatments Systems (CIOWTS) through the National Environmental Health Association (NEHA); or
- Achieve completion of at least six continuing education hours per calendar year through educational programs approved by the Ashtabula county Health Department.

Registrants shall provide proof of compliance at the time of initial registration and all subsequent renewals of registration.

NOTE:

If registration is revoked or suspended, the registrant will be required to comply with testing requirements again before a registration is reinstated or a new registration is issued by the Ashtabula County Health District.

Installation

A registered installer shall comply with any installation instructions in accordance with an installation permit issued by the local health district. As a condition of an installation permit, a registered installer shall warrant that the STS has been installed in accordance with all applicable rules and design specifications.

AS-BUILT RECORDS

Chapter 29-09.1

A registered installer shall prepare an as-built record for each completed installation or alteration as a condition of the installation or alteration permit.

An as-built record shall include:

1. A legible record on eight and a half inch by eleven inch or larger pages with copies provided to the owner and the Board of Health for inclusion in the permit file.
2. Any changes to the approved design plan including distances from installed STS components to any items having applicable horizontal isolation distances. A change in location of an STS from that designated on a design plan shall not be made without prior approval by the Ashtabula County Health Department and shall not violate horizontal isolation distances required by the STS Rules.
3. A designated vertical and horizontal reference point or benchmark with its location marked at the site.
4. Plan view drawing with elevations for installed STS components per the design plan.
5. Profile drawings with pipe and component elevations to confirm depths for hydraulic flow, freeze protection, and other related installation functions.
6. Any additional information for components and materials may be required by the local health district, including but not limited to, manufacturer or supplier provisions of component installation or O & M instructions and verification of compliance with any start-up procedures or aggregate specifications.
7. The as-built record shall include a statement by the registered installer, and the designer as applicable in accordance with paragraph (B) (10) of this rule, indicating that the STS was installed in accordance with all applicable rules and plan specifications.



Ashtabula County Health Department
12 West Jefferson Street
Jefferson, Ohio 44047
(440) 576 — 6010